



**LEWIS COUNTY  
FIRE DIST 5**

**FIRE CHIEF**  
OF ADMINISTRATION & OPERATIONS

**\$125,000 PLUS QUALIFICATIONS**

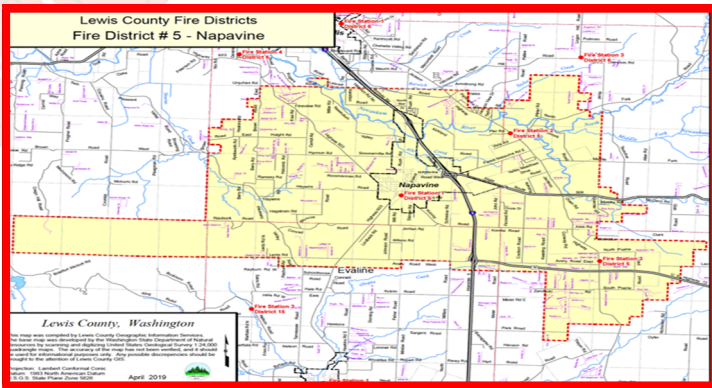
PLEASE EMAIL LETTER OF INTEREST AND APPLICATION TO  
**ATTN: CHIEF POSITION**

**EMAIL:**

**[admin@lcfpd5.com](mailto:admin@lcfpd5.com)**



# The Community



Chartered in 1955, Lewis County Fire District No. 5 serves over 74 square miles of Lewis County in and around the community of Napavine, WA. Owned and operated by the citizens that it serves, an elected Board of Commissioners oversees and directs the organization to best meet the emergency response needs of the community and assisted areas. The District is an all-hazards response agency providing Advanced Life Support (ALS) and Basic Life Support (BLS) transporting services as well as structure, wildland, and other fire responses.

- **Call Volume:** 1258 Incidents
- **Budget:** 2.1 Million
- **Employees:** 10 FTE, 1 Halftime Secretary and 1 Summer Hire
- **Volunteers:** 10

## Position

- The Fire Chief is the executive head of the Fire Department and is directly responsible for proper and efficient operations. Supervise, regulate, and manage the department and have control of all its personnel, activities, Fire Investigations / Inspections, including fire safety education, fire protection, fire extinguishment, emergency medical services, administration.
- The Fire Chief will have a working knowledge of RCWs and work with the Board of Commissioners to maintain the budget.
- The Fire Chief is expected to take command of major incidents at all hours so will need to live within 15 minutes of the main station within 6 months of date of hire.

## Qualifications

- EMT certification (all Levels) at time of hire or within one year.
- 5-years supervisory or management experience.
- Experience in formulating and maintaining a budget.
- IFSAC Fire Officer II.
- IFSAC Instructor I.
- IFSAC Safety Officer Certification (or equivalent).
- The typical candidate will possess the equivalent to an Associates Degree with major course-work in Fire Science or closely related field. A Bachelor's degree in fire science or other related field is desirable.
- 5 years of fire and EMS command experience. Any combination of education and experience may be substituted as long as it provides the desired skills, knowledge, and abilities to perform the essential functions of the job.



## Additional Skills

- Candidates must have extensive knowledge of fire and emergency medical services.
- Candidates must have strong skills and understanding of leadership, management, and supervisory principles.
- Experience in wildland and fires in Urban Growth areas.
- Experience working in a combination department.
- Have the ability to maintain confidentiality.

## Opportunities & Challenges

- A growing response area and call volume with a department that is a transporting ALS department.
- Creating a residency program.
- Generating funds through levies and grants.
- Working with neighboring departments to maintain ties.

## Compensation & Benefits

- \$125,000 plus depending on qualifications
- Medical, Dental, and Vision Benefit Package.
- Employee cost sharing of premiums, depending upon plan choice.
- Washington State LEOFF Retirement.
- Deferred Compensation available.
- 12 annual Paid Holidays.
- 12 Days of Vacation.
- 10 Days of Sick Leave.

## HIRING TIMELINE





# LEWIS COUNTY FIRE DIST 5



For more information on  
**LEWIS COUNTY FIRE DISTRICT 5.**

Please visit:

<https://www.lcfpd5.com>